MINUTES

of the

Mental Health Planning Advisory Council
Executive Committee

meeting on

Tuesday, July 13, 2010

held at

Department of Substance Abuse Prevention and Treatment Agency (SAPTA)
4126 Technology Way, Second Floor Conference Room
Carson City, Nevada 89706

1. CALL TO ORDER, ROLL CALL, INTRODUCTIONS – RENE NORRIS, CHAIR

Rene called the meeting to order at 11:20 am. A verbal roll call was completed. Tanya completed the sign-in sheet.

Members Present:

- Norris, Rene – Family Member, Chair (via teleconference in Las Vegas)
- Phinney, Cody – MHDS
- Thomas, Alyce – Consumer (via teleconference in Las Vegas

Members Absent:

- Peterman, Patricia – Excused
- Polakowski, Ann – Excused

Staff and guests:

- Benitez, Tanya – MHDS/MHPAC Admin. Asst.
- Mowbray, Roger – Grant Writer

2. REVIEW AND APPROVE MINUTES FROM PRIOR MHPAC MEETING ON 6/16/2010

Rene asked for comments and/or changes on the minutes from 6/16/2010.

Alyce motioned to accept as written. Cody seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

3. BYLAWS

Rene asked Roger to go over the proposed changes to the bylaws. Roger said there is a change on each page in regard to the footnote regarding the date. There are two primary changes. The bylaws are proposed to reduce the size of the Council from 21 to 19 members. This would include eliminating the representative from the Health Division. The Health Division is not one of the agencies required by the terms of the Block Grant. The other state department that is not a required position is SAPTA. All of the other state agencies that are part of the Council are required by the Block Grant. The other position they would not replace would be the one family member position that is vacant. Cody verified that the consumer positions are consumers and/or family members. Roger and Rene confirmed. Rene said they do not have a specific number of each. The Block Grant specifies that the children sufficiently represented.

After the last Executive Committee meeting, they became aware of another state requirement that anyone appointed by the Governor is required to take and subscribe to an "Oath of Office". Roger included this on page three as a new section. Roger said the thought is that these will be handed out at the August meeting and they will arrange to have a notary there to notarize the signature. Alyce offered to have a notary to come to the meeting. Tanya said she received a copy of all of the oaths that she has in her office for the Council. She has contacted the people who are missing their oaths, to see if they have a copy. If they do not then she will give Annalyn the information and get new oaths for signatures. Cody said in the future to make sure a request for a copy of the oaths. Tanya confirmed that in the past she never requested, but going forward will be requesting the information. Tanya said if the members provide the original, she will make a copy and forward the original to the Governor's Office. Cody suggested the text state they will return the oath to the Governor's Office and a copy to the Administrative Assistant. Rene asked if they found hers. Tanya will double check.

Rene asked for additional comments.

Alyce motioned to accept the changes to put forward at the next Council meeting. Cody seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

4. ADDITIONAL AGENDA ITEMS FOR 8/12/2010 MEETING

Discussion ensued in regard to email received for public comment. A letter will be sent informing the person they would need to attend the public comment section to have the information become a part of public record.

Roger and Cody were added to the agenda. Roger asked if they needed to add DCFS to the data report and the 2011 Legislative update. Cody suggested that item 7 add DCFS. Roger will contact Ann to confirm with her.

Rene asked if they needed to schedule another meeting with Judy to go over the items that were suggested be covered in the training during the Federal Block Grant Review.

Cody motioned to amend the agenda as discussed. Alyce seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

5. PUBLIC COMMENT

The Block Grant Defense will be held November 3, 2010. Rene will travel to Carson City for the review.

6. SET DATE AND TOPICS FOR FOLLOW-UP MEETING

No meeting set at this time.

7. ADJOURNM ENT

Cody motioned to adjourn the meeting. Alyce seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

Meeting adjourned at 11:49 am.