NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES

POLICY AND PROCEDURE

SUBJECT: MEDICAL STUDENTS

NUMBER: NN-MS-04

ORIGINAL DATE: 06/30/89

REVIEW/REVISE DATE: 08/08/90, 03/25/92, 06/08/95, 10/29/98, 01/03/02, 04/07/05, 8/20/09, 7/19/12

APPROVAL: Cody L. Phinney, Agency Director

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I. PURPOSE

To set standards for medical students at Northern Nevada Adult Mental Health Services (NNAMHS).

II. POLICY

NNAMHS support's educational endeavors of medical students and allows their documentation in consumers' medical records.

III. REFERENCES

1. NNAMHS Policy and Procedure NN-IM-MR-06 Abbreviations.
2. NNAMHS Policy and Procedure NN-IM-MR-20 entitled, Medical Record Basic Charting Standards.
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IV. PROCEDURE

1. Consumers must consent to student participation prior to being seen by the medical student (General Consent form MR-126).
2. Medical students will be directly supervised by a clinically privileged member of the medical staff. The supervising physician is responsible for all entries made by medical students in the consumer's medical record. Students are in a training role and may not act in the place of a clinically privileged physician.
3. Medical students will sign all entries in medical records, using first initial, last name and title (i.e.: MS III). The supervising physician will countersign these entries.
4. Medical students may complete psychiatric evaluations, history and physicals, discharge summaries and physician progress notes, assessments, and orders. These must be countersigned by an attending physician.
5. A valid countersignature may include a telephone order (TO) from the supervising physician to the registered nurse. The registered nurse must read the medical student's order verbatim to the supervising physician, correct any changes, document that the order is a telephone order and sign the order. The supervising physician will be responsible for countersigning the telephone order within 24 hours.
6. Medical students may write prescriptions, however, they will not be valid until countersigned by the supervising physician.
7. All medical student documentation will be a permanent part of the consumer's medical record.
8. Resident physicians may supervise medical students under the direction of the attending staff physician.