NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES

POLICY AND PROCEDURE

SUBJECT: TOBACCO USE

NUMBER: NN-EC-16

ORIGINAL DATE: 11/12/91

REVIEW/REVISE DATE: 08/10/94, 04/23/98, 05/17/01, 02/21/02, 07/08/04, 08/04/05, 05/01/08, 3/17/11

APPROVAL:___________________________________, Agency Director

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I. PURPOSE

The purpose of this policy is to ensure that tobacco use does not contribute to an unsanitary environment, cause contamination of property or become a hazard to the health of consumers, visitors or employees.

II. POLICY

It is the policy of Northern Nevada Adult Mental Health Services (NNAMHS) that the use of tobacco is prohibited on campus except in designated smoking areas.

III. PROCEDURE

1. The use of tobacco (in any form) is prohibited in all NNAMHS buildings at all times.
2. Anyone who wishes to smoke or use tobacco in another form can do so outdoors in designated smoking areas located around campus.
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3. Staff, consumers and visitors are required to refrain from smoking within 25 feet of building entrances and open windows.
4. Spitting smokeless tobacco, in any form, on agency grounds, is prohibited.
5. Cigarette butts must be disposed of only in the containers provided for that purpose.
6. Consumers housed on the Psychiatric Observation Unit (POU) and inpatient units are not allowed to use tobacco during the time of their hospitalization.
7. Nicotine replacement, such as patches, is available to consumers receiving inpatient and observation services by doctor′s order.
8. Tobacco cessation resources are made available to consumers receiving services on inpatient and observation units and in other services upon request. Referrals to tobacco cessations resources will be available for all consumers.