NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES (NNAMHS)

POLICY AND PROCEDURE

SUBJECT: RESEARCH

NUMBER: NN-RI-16

ORIGINAL DATE: 11/21/91

REVIEW/REVISE DATE: 06/01/95, 09/05/96, 03/04/99, 09/04/03, 10/05/06, 12/17/09, 11/15/12

APPROVAL: Cody L. Phinney, Agency Director

~~~~~~

I. PURPOSE

To protect human research participants by ensuring that any research conducted at NNAMHS complies with all applicable laws, policies, and regulations.

II. POLICY

Any research conducted at or in connection with NNAMHS must be approved by an Agency Research Committee and the Department of Health and Human Services (DHHS) Institutional Review Board (IRB) prior to implementation.

III. REFERENCES

1. Division of Mental Health and Developmental Services (MHDS) Policy #2.009 Research Projects Involving Consumers
2. MHDS Policy #6.009 Protected Health Information: Disclosures for Which an Authorization Is Not Required
3. Nevada Department of Human Resources: Procedures for Research Involving Human Subjects, Protocol Application and Guidelines http://dhhs.nv.gov/PDFs/DHR-Research.pdf
~~~~~~

4. Human Subjects Research (45 CFR 46)

   http://www.hhs.gov/ohrp/

IV. PROCEDURES

1. Any requests to conduct research must be submitted in writing to the Agency Directors' office.
2. The Agency Director or designee will appoint an Agency Research Committee to review the proposed research.
3. The Agency Director, or designee, will chair the committee.
4. Committee members will include, at least one psychologist, a pharmacist (if pharmaceutical research), and other Leadership members at the discretion of the Agency Director.
5. The principle investigator must present the proposed research at the committee meeting.
6. The Agency Director or designee will notify the principle investigator of the committee's decision.
7. If the committee approves the research, it must then be submitted to the DHHS Deputy Director's office for final approval by the IRB.
8. The IRB will also need to review and approve any use of protected health information (PHI) related to the research.