MINUTES

of the

Mental Health Planning Advisory Council's Bylaws Ad Hoc Committee

meeting on

Wednesday, April 4, 2013

held at

Division of Mental Health & Developmental Services 4126 Technology Way, Suite 201, MHDS Conference Room Carson City, Nevada 89706

1. CALL TO ORDER, ROLL CALL, AND INTRODUCTIONS – RENE NORRIS, VICE CHAIR

Rene called the meeting to order at 9:07 a.m. Roll call was taken and a quorum was present. Diane completed the sign-in sheet.

MEMBERS PRESENT:

Rene Norris, MHPAC Vice Chair – Family Member (teleconference – Las Vegas) Alyce Thomas, MHPAC Chair – Consumer (teleconference – Las Vegas – joined in at 9:49 a.m.)

Dave Caloiaro – MHDS

Sharon Wilson – DOC

STAFF AND GUESTS:

Deborah McBride – SAPTA Diane Dempsey – MHDS

2. PUBLIC COMMENT

There was no public comment.

3. REVIEW AND VOTE TO APPROVE MINUTES FROM THE MEETING ON AUGUST 27, 2012 "For Possible Action"

MOTION: Sharon motioned to accept the minutes as written. Dave seconded. Motion passed unanimously.

4. REVIEW AND VOTE TO APPROVE MINUTES FROM THE MEETING ON SEPTEMBER 19, 2012 "For Possible Action"

MOTION: Dave motioned to accept the minutes as written. Sharon seconded. Motion passed unanimously.

5. REVIEW GOVERNOR'S EXECUTIVE ORDER 2013-01, CHANGING THE NAME OF THE COUNCIL, INCREASING ITS MEMBERSHIP TO 23, AND ADDING PERSONS WITH SUBSTANCE USE AND CO-OCCURRING DISORDERS TO THE COUNCIL'S MISSION – DAVE CALOIARO "For Possible Action"

Dave stated they received a Governor's Executive Order to change the name of the Mental Health Planning Advisory Council to the Behavioral Health Planning and Advisory Council and the big change would be to include more representation and advocacy for persons that have substance use and co-occurring disorders. Dave added that they had applied for technical assistance through SAMHSA to help the Council with the transformation of the Mental Health Planning and Advisory Council to a Behavioral Health Council. Unfortunately, Nevada was not selected. Dave stated that even though this Committee has begun revisions on the bylaws, the Attorney General's Office advised us to wait for the Governor's Executive Order and start over fresh with the bylaws. This Executive Order replaces the last Order issued in 1989, by Governor Miller, which established the Mental Health Planning Advisory Council. Dave also informed the members if bill A.B. 65 passes, it would take away proxies. Members would have to attend the meetings to reach a quorum and do their own voting. There was past discussion that, as a Council at large, it would not have a big affect. However, on the smaller subcommittee meetings, this could be a problem. Julie recommended we request an amended Executive Order so that the Behavioral Health Planning and Advisory Council could designate proxies if A.B. 65 does pass.

6. DISCUSSION ON THE PROPOSED CHANGES TO MHPAC BYLAWS, LAST AMENDED 8/12/10 – DAVE CALOIARO "For Possible Action"

Dave said in August and September the Committee began making bylaw revisions ahead of the Governor's Executive Order. Julie recommended getting the Executive Order done and approved and then work on the bylaws. The discussed revisions are the change in the number of members from 19 to 23, changing the name of the Council, and adding representation to include persons with substance use/abuse and co-occurring disorders that are receiving or have received services and the families of such individuals. Deborah asked if a representative from SAPTA's Advisory Board could be appointed to the Council. Rene asked Deborah if they were professionals. Deborah said they are professionals of treatment and prevention for substance abuse and co-occurring disorders. Discussion followed. Sharon referred to Number 4 of the Executive Order, under a. Composition vii, stating she would like to see this reworded to read, Fifty percent of the members of the Council shall be consumers and family members. Dave agreed and said he will take the responsibility of going through and making the track changes that have been talked about. Dave asked the

Committee members if they can think of anything else by going through this document, please e-mail him. There was further discussion on making sure there was adequate representation, and Rene requested the members receive the most recent roster.

MOTION: Dave motioned to revise the bylaws to include the changes in the Governor's Executive Order for the inclusion of persons and providers that represent alcohol and substance abuse and look at the rest of the document; and, if there are further revisions outside of the name change and related to that, the Committee will make those as well. Sharon seconded. Motion passed unanimously.

Rene asked Dave if he would send the track changes to everyone. Dave said if anyone has any revisions or changes, other than what was discussed, please e-mail him within the next 10 days. Diane will forward the track changes about a week before the next meeting.

7. PUBLIC COMMENT

There was no public comment.

8. SET DATE AND TOPICS FOR FOLLOW-UP MEETING (ACTION ITEM)

MOTION: Dave motioned to set the date of the next meeting on May 2, 2013, at 9:00 a.m., with the agenda items to include standing agenda items and discussion on bylaw revisions and vacancies update. Sharon seconded. Motion passed unanimously.

Alyce joined in, and Dave recapped the meeting.

9. ADJOURNMENT (ACTION ITEM)

Sharon motioned to adjourn at 9:52 a.m.

Diane Dempsey

Recording Secretary