

State of Nevada
Department of Health and Human Services · Mental Health and Developmental Services
Substance Abuse Prevention and Treatment Agency (SAPTA)

**MULTIDISCIPLINARY PREVENTION ADVISORY COMMITTEE (MPAC)
APPROVED MINUTES**

DATE: January 18, 2012
TIME: 1:30 p.m.
LOCATION: Truckee Meadows College
Redfield Campus
18600 Wedge Parkway, Room 103
Reno, NV 89511

Video-Conference
College of Southern Nevada
Cheyenne Campus
3200 E. Cheyenne Ave., Room 2647B
Las Vegas, NV 89030

Committee Members Present

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| Brad Greenstein | Director, Foundation for Recovery, Inc |
| Deborah McBride | SAPTA Agency Director |
| Elizabeth Fildes * | Director of Clinical Services, Nevada Tobacco Users' Helpline |
| John Johansen | Impaired Driving Programs Manager, Nevada Office of Traffic Safety |
| Lisa Rosales proxy for Judge Cedric Kerns | Las Vegas Municipal Court Regional Justice Center |
| Monty Williams - Chair | Statewide Native American Coalition, Intertribal Council of Nevada |
| Peter Quigley | Department of Veteran Affairs, So. Nevada |
| Ron Pierini | Sheriff, Douglas County |
| Susan Mears | Division of Child & Family Services, Planning & Evaluation Unit |
| Hope Tingle proxy for Tom Chase | Nevada Health Centers |

Committee Members Absent

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| Jeff Fontaine | Nevada Association of Counties |
| Michael Bakios | Drug Enforcement Administration |
| Monica Morales | Chronic Diseases, NV Health Division |
| Scott Shick | Chief Juvenile Probation Officer, Douglas County |

Ex-Officio Members Present

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| Michelle Frye-Spray | T/TA Specialist, GRAA Lead, SCAP's CAPT Western Regional Expert Team |
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Consultants Present

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| Arianna Trott | Coop Consulting |
| Michael Coop | Coop Consulting |

Public Present

SAPTA Staff Present

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| Bill Kirby | SAPTA Health Program Specialist |
| Charlene Herst | SAPTA Prevention Team Supervisor |
| Kim Davis | SAPTA Administrative Assistant |
| Minden - Recorder | SAPTA Administrative Assistant |
| Margaret Dillon | SAPTA Management Analyst |
| Nan Kreher | SAPTA Health Program Specialist |

* Attended telephonically

1. **Welcome and Introductions**

Monty Williams opened the meeting in due form at 1:37 p.m. and after introductions, a quorum was established.

2. **Public Comment and Discussion**

There was no public comment.

3. **Discussion and Approval of Multidisciplinary Advisory Committee Minutes of November 30, 2011**

Two corrections in wording were made. John Johansen moved, and Susan Mears seconded to approve the minutes as corrected. Motion carried.

4. **Review, Discussion, and Approval of Memorandum of Understanding Template**

The Health Division, through Brad Towle, sent a template for a Memorandum of Understanding, which was presented earlier at the Statewide Epidemiology Workgroup (SEW) meeting. It was decided that the document needs more clarity with regards to how the information or data will be secured and protected. Hope Tingle provided a Business Associate Agreement used by Nevada Health Centers, and Alicia Hansen, a member of SEW said the Health Division has a five-page document that focuses on NRS statutes and security issues. Charlene will integrate the additional information and provide an updated draft via email before the next meeting so members can provide input and be prepared to approve.

5. **Update of SEOW Grant Deliverables**

Nan reported that we are in the second year of deliverables and there is a deliverable due nearly every month. Nan reviewed the timeline; anyone who would like to obtain further information may do so through Nan. The SEOW Charter has been submitted and the next deliverable due is the annual Epidemiological Profile, a large report compiled from the consumption data, consequence data, and risk and protection factor data for the state of Nevada. The SEW members suggested that the focus of the smaller Community Epi-profile should be marijuana and prescription drug abuse, with the addition of the coroner's data.

If anyone has access to data on mental disorders and substance use, especially for veterans, it would be wonderful to include in the reports. Peter Quigley has a contact that may be able to provide veterans' data, which he will pass along to Nan. Monty Williams stated that the Indian Health Services issued a report in 2009 on substance abuse in the American Indian population that would also help the enrich the data.

6. **Update on the 2012 Epidemiologic Profile**

Nan is working on the Epidemiologic Profile and will update pieces with data we have now. The Youth Risk Behavior Survey (YRBS) isn't available this year, so some of the information is not updatable. Nan relies on NSDUH reports and the SAMHSA report on mental health which stay static. The data dissemination project is due next week.

7. **Update on the SAPTA Annual Report**

Charlene Herst reported on information from Gaylene Nevers who is working on the SAPTA Annual Report. The report is due to be published the end of January, and contains maps, charts,

and facts about prevention and treatment as well as fiscal information. This report will be posted on the SAPTA website, as the 2010 Annual Report is currently, and will be useful for planning and assessment processes. The SAPTA website can be found under Mental Health and Developmental Services > SAPTA > Publications > Administrative Reports. The link is: http://mhds.state.nv.us/index.php?option=com_joomdoc&task=cat_view&gid=94&Itemid=81 Charlene will send the link to the 2011 Annual Report as soon as it is published. Meantime, Charlene asks members to visit the 2010 report to see information about the grants we receive, assessments, strategic framework, SAPTA funded facilities and a geographic breakdown on their admissions, drug related murders, prevention coalitions, etc. It is an excellent report and can be useful for grant application, a white paper, or a report to the legislature.

8. **Update and Discussion on the Strategic Prevention Enhancement Grant Deliverables**

- **Database Warehouse and Reporting System Contractor**

Margaret Dillon spoke about the contractor from Michigan, Conrad Krinock, who recently relocated to Nevada and began work on the data warehouse. Beginning in February, they will be doing planning and requirements gathering. Conrad will be the project lead, and will eventually be hiring in others to work under him to complete the large project. Margaret explained the data warehouse, reporting system, creation of a web portal and described what it will look like on completion. Margaret said we possess tons of data, and this will give us an opportunity to package it up and deliver it in a way that is meaningful and valuable to anyone who wants to look at it. She also mentioned that we will be able to provide real-time data that has come in over the feeds within the last 24 hours.

Conrad will be here to speak at the next MPAC meeting.

Charlene Herst added that she did a query of all the national prevention state representatives, asking them how they capture demographic data for environmental strategies. Some of them have no way of doing that, but other states have an established protocol that their subrecipients use. Charlene has been collecting those protocols and will provide them to Margaret for our use.

- **Capacity Building / Infrastructure Plan Components**

Charlene Herst reported that the first deliverable for the Strategic Prevention Enhancement (SPE) grant was due in the end of December and this is the first opportunity she has had to report on it. She asked for feedback on the handout, *Strategic Prevention Enhancement Grant*. The handout describes the four plan components and the goals, objectives and strategies that will be incorporated into the larger 5-year strategic plan in December. This outline of the mini-plan will provide a background for the members as we go forward, and Charlene asked the members to look at it between now and the next meeting and see if there are any further questions, comments or additional information that should be addressed. Please give Charlene your feedback before the next meeting.

- **Strategic Planning Process First Tier Survey Instrument**

Michael Coop expressed his appreciation for all the feedback he received on this survey, and is going to incorporate the recommendations. Some of the

recommendations are that the survey instrument be shortened, that the definitions be added to certain terminology used, and that the questions be prioritized. Another comment was that the questions invited essay answers and needed to be asked in a way to be answered simply. If there is anything further, Michael asked the members to provide their feedback immediately so revisions can be made quickly. The finalized survey will then be distributed through Survey Monkey to begin gathering data. There will then be a telephone survey follow-up to ask the questions that are more subtle in nature, or which answers will contain more intricate information than can be collected in the survey. Michael hopes to provide a report in March.

The point of the survey, Michael said, is to get a big picture - a cross-agency perspective – on how the prevention issues can be handled collaboratively, and streamline the process with coordinated resources among various agencies. Perhaps within a community we could narrow our focus to two or three areas of concern and attack the problems through multiple agencies, simultaneously. With collaborative focus and combined resources, we can turn some of the indicators around and have a measurable impact.

- **Strategic Planning Process Next Steps**

Charlene has forwarded various needs assessments to Michael to provide a preliminary picture, not just of substance abuse and mental health, but also of chronic diseases and economic issues that will provide comprehensive community profiles. Charlene feels the communities will be better served by using their existing individual needs assessments to establish a data-driven direction in the state level plan first, and then seek input from the community programs. The town hall meetings will come later in the process. We will put together a list of things that need to be prioritized, and the SEW, MPAC and community stakeholders will provide input and guidance to the plan and the direction the state takes, based on data and indicators from the communities.

Charlene added that the grants management group in the Department of Health and Human Services did a statewide needs assessment covering more than substance use. The Mental Health and Substance Abuse report will add another layer to our assessment process. She also mentioned that the coalitions completed their needs assessments in 2011 so they are up-to-date.

9. **Update on Bach Harrison, LLC Contract**

Nan provided background on the bidding process and the contract that was recently approved by the Board of Examiners. She reiterated that data dissemination is part of the grant. SAMHSA is creating its own national database, Behavioral Health Information System (BHIS), which will include our data, as well as that from the other states, and national surveys like the Behavioral Risk Factor Surveillance System (BRFSS). Communities will have access to the database. Our contractor, Conrad Krinock, has extensive experience with the Utah epidemiological reports and is familiar with presentation. Bach Harrison has done this previously for four other states and the infrastructure is already established and awaits our data.

Charlene stated that the timing was excellent as it fits in to the funding from the SPE grant. This way, the data dissemination can be connected to the data warehousing and reporting

system, and it will be very user friendly. People will be able to query for information that is not only on substance abuse but also on risk factors and contributing factors.

10. Discussion on Mental Health Meeting with SAPTA on Data Sharing and Needs Assessments

Tami Jo McKnight is the data person in Mental Health and Developmental Services. Charlene and Nan met with her to see what kind of data MHDS has that might be of use to SAPTA. They have some treatment information but not a whole lot of data. They are completing a needs assessment to which we will be given access. Also, they have been looking at other sources to build a report which we can use. They are willing to work with us and this is an opportunity to integrate our work as required by Health Care Reform. It something we should have done a long time ago, but Health Care Reform provides a impetus to do it in a productive manner that will move us forward. Having access to the mental health data can be very rich for the future development of services. It is going to be a wonderful partnership and Charlene is very excited about it.

11. Update on Office of Traffic Safety Funding to Statewide Coalition Partnership

John Johansen updated the group on the impaired driving funding which he mentioned at previous meetings. For the implementation of the program and community training, the Office of Traffic Safety hopes to collaborate with the coalitions because of their existing infrastructure at the community level, and because the implementation is usually more about prevention than interdiction. John is encouraging the interest of the Statewide Coalition Partnership to apply for the grant when it opens online in February. The two areas of interest are impaired driving (usually targeting the teenage demographic and includes the dangers of alcohol and drug use) and distracted driving. They are unsure how many applications to expect, but John is hoping for a productive working partnership to come out of the process.

12. Discussion and Approval of Agenda Items for March 21, 2012 Meeting

- MOU template
- Conrad Krinock on the data warehouse
- Building infrastructure and client components
- Strategic planning- State level plan discussion and approval
- Prevention certification programs – per Monty
- Native American report
- Standing item – member highlight
- Michele Frye-Spray on what is being done at CAPT that relates to the planning process in SAPTA – webinars, reports etc.

13. Public Comment and Discussion

Michael Coop reported on the *Nevada Fact Sheet: Native American and Alaskan Native Substance Use* draft report at this time. He was asked by Monty Williams to pull together the data on Native American adolescents for use in his coalition. The existing sample was not sufficient, so they decided to add the samples from 2007 and 2010 to create a larger sampling. Arianna Trott stepped the group through the report. Deborah McBride would like to see data, if it is available, on where adolescents obtain their drugs and alcohol. Michael asked the group to read the draft and suggest additions or improvements. Hopefully by the next meeting, a nearly final version will be presented.

Michelle Frye-Spray reported on the activities of the Center for the Application of Prevention Technology (CAPT), which is a contractor to the Substance Abuse and Mental Health Services Administration (SAMHSA). Their purpose is to help states build their capacity around the Strategic Prevention Framework (SPF) and workforce development. They meet annually with all the states in the CAPT region to define the services they can provide to further that goal. They also support the SEOW in terms of data sharing. The areas of focus for service delivery are one of the four mini plans that will be embedded in the Strategic Plan for the SPE Grant that Charlene handed out and discussed earlier.

Some of those services the CAPT can provide are:

- How to collect, analyze and look at data
- Providing consultation
- Sitting in on meetings and providing support
- Helping to facilitate in-person planning processes
- Provide webinars with special experts from the field
- Literature review
- Connect you with other states involved in the same evaluation processes
- Evaluation of environmental strategies

Michelle elaborated on the work she has recently done with Charlene Herst for SAPTA, which are bullet-points on pages 6 and 7 of the mini-plan for the SPE Grant. She described the webinars and the front-end planning she would be involved in, and described some of the issues specific to those focuses. She said she wanted to have further discussions with Charlene Herst and Monty Williams to follow up on Tribal issues, definition of what constitutes evidence-based and effective cultural practices. Charlene wants to talk further about synthetic drugs.

Monty announced that *Crystal Darkness* would be aired that night from 7:30 to 8:00 p.m. on all the local commercial television stations except in Las Vegas. On the PBS station, it will be followed by a panel discussion.

14. Adjournment

There being no further business, Ron Perini moved to adjourn, John Johansen seconded, and the motion carried.