

**Department of Health and Human Services · Mental Health and Developmental Services  
Substance Abuse Prevention and Treatment Agency (SAPTA)  
Multidisciplinary Prevention Advisory Committee (MPAC)**

---

**APPROVED MINUTES**

**DATE:** July 27, 2011  
**TIME:** 1:00 p.m. *Video-Conference*  
**LOCATION:** MHDS Conference Room College of Southern Nevada – Room 2647 B  
4126 Technology Way 3200 East Cheyenne Ave.  
Carson City, Nevada North Las Vegas, Nevada

**Committee Members Present**

<u>Carson City</u>	Monty Williams - Chair	Statewide Native American Coalition, Intertribal Council of Nevada
	Deborah McBride	SAPTA Agency Director
	Daphne Emm	Tobacco Prevention & Education Program, NV Health Division
	Elizabeth Fildes - <i>Telephonically</i>	Director of Clinical Services, Nevada Tobacco Users' Helpline
	Michelle Frye-Spray- <i>ex-officio</i>	T/TA Specialist, GRAA Lead, SCAP's CAPT Western Regional Expert Team
	Muriel Kronowitz	Bureau of Child, Family and Community Wellness
	Susan Mears	Division of Child & Family Services, Planning & Evaluation Unit
	Monica Morales	Wellness and Tobacco Programs, NV Health Division
	Ron Pierini	Sheriff, Douglas County
	Scott Shick	Chief Juvenile Probation Officer, Douglas County
<u>Las Vegas</u>	William Gazza	Office Services Supervisor, Clark County Coroner's Office
	Brad Greenstein	Director, Foundation for Recovery, Inc

**Public**

Freida Carbery Fellow - CASAT

**Committee Members Absent**

Jeff Fontaine	Nevada Association of Counties
John Johansen	Impaired Driving Programs Manager, Nevada Office of Traffic Safety
Greg Westfall	Drug Enforcement Administration

**Ex-Officio Members Absent**

Mary Joyce Pruden CSAP Public Health Advisor

**SAPTA Staff Present**

Charlene Herst	SAPTA Prevention Team Supervisor
Charlene Howard	SAPTA Health Program Specialist
Bill Kirby	SAPTA Health Program Specialist
Linda Kreeger	SAPTA Health Program Specialist
Meg Matta - Recorder	SAPTA Administrative Assistant

**1. Welcome and Introductions**

Monty Williams opened the meeting in due form at 1:36 p.m. by announcing the locations where notifications of the open meeting were posted and welcoming the attendees. After introductions, a quorum was established.

**2. Public Comment and Discussion**

There was no public comment at this time.

**\* 3. Approval of Statewide Epidemiology Workgroup/Multidisciplinary Prevention Advisory Committee (SEW/MPAC) Minutes of January 19, and March 23, 2011**

It was moved and seconded that the minutes be approved with two corrections. The motion carried.

\* 4. **Discussion and Approval of Committee Name**

The SPF-SIG Grant which mandated the former SAC committee ended in September of 2010. It was suggested by Monty Williams that going forward, the committee could be called the Multidisciplinary Prevention Advisory Committee (MPAC) to better reflect the new purpose of the committee. It was moved and seconded that the new committee name, MPAC, become official. The motion carried.

\* 5. **Discussion and Vote on Chair and Co-Chair**

Dr. Cook, as the Administrator of the Department of Health and Human Services, was the Chair of SAC as appointed by the Governor's Office. Now that SPF-SIG has ended, that appointment is no longer necessary. Last year, Monty Williams was elected as a co-chair, but Dr. Cook is no longer able to serve as Chair. The next order of business is a replacement for Dr. Cook, as Chair of the MPAC. Monty Williams was nominated for the Chair, and the nomination was seconded. It was moved and seconded to elect Monty as the new Chair, and the motion carried.

Nominations for Co-Chair were then accepted. Scott Shick was nominated; it was moved and seconded to elect Scott as the Co-Chair and the motion carried.

\* 6. **Review and Revise By-Laws**

A revised set of the by-laws was handed out. Suggestions for revision of the by-laws were as follows:

- SAC to be replaced with MPAC throughout the by-laws document and disclosure document, and SIG to be replaced or eliminated as appropriate.
- 2.2 - to be reworded: "Advising the Division of Mental Health and Developmental Services"
- 3.2 - to be reworded: "Committee shall make policy recommendations as related to grant or SAPTA requirements."
- 4.1.1 - in addition to having twelve members, the membership should be representative of all disciplines. The list of agencies to include will be added.
- 4.1.2 - members would be nominated by members or staff, and appointed by the Chair. There was no further discussion, objections or changes to the item. It was affirmed that all should be involved with the nominations for membership, and that the membership should continue to represent all disciplines.
- 4.2.1 - the statement "The term of office for a member or representative shall continue for the duration of the Project", the word "project" should be replaced, and the term of office should correspond with the term of office in the SEW.
- 4.6 - refers to a Conflict of Interest Form which needs to be signed again by all members. It will be done at the next meeting.
- 4.4.2 - refers to a "vice-chair". All will be replaced with the term, "co-chair".
- If the MPAC does not have a quorum, the meeting will need to be cancelled. An attempt will be made ahead of time to establish that there will be enough members or proxies attending to establish a quorum.

It was decided to table the vote on the revised by-laws until a future meeting when the proposed revisions have been incorporated in a new draft for a final review.

7. **Review and Discuss Membership**

Charlene Herst invited Dr. Elizabeth Fildes, Director of Clinical Services, Nevada Tobacco Users' Helpline; Dr. Susan Mears, Planning and Evaluation Unit, Division of Child and Family Services; Daphne Emm, Tobacco Prevention & Education Program, Nevada Health Division; Monica Morales, Wellness and Tobacco Programs, also with the Nevada State Health Division; and Brad Greenstein, who is with Foundation for Recovery, Inc. in Las Vegas and represents the recovery community. Charlene said that a part of her reasons for inviting these members has to do with the requirements of the SPE Grant. A specific representation of agencies needs to come together in this committee, and there are more representatives needed. Charlene also asked the head of a federally qualified health center, and although interested, had a conflict in schedules and could not attend. She is also looking for people from Medicare; Prescription Drugs; the Department of Insurance; law enforcement; and the military; all of whom are direct requirements of the grant. Charlene asks that any who may have contact with those agencies or other agencies that will be directly impacted by Health Care Reform, to email their contact information to her.

\* 8. **Overview of Substance Abuse and Mental Health Services Administration's (SAMHSA) Strategic Prevention Framework State Prevention Enhancement Grant (SPE)**

Under the requirements of the grant, we are to build a data system that includes mental health and primary care. Funded by another grant, we will be purchasing a data dissemination system to enable us to connect to a large data warehouse. We will also build a reporting system using the software, Crystal Reports, which will also connect to the data warehouse. We have all the pieces of the system except for the data dissemination system and will soon be able to hire contractors to get it up and running. Through this system, all of us, including the public, can then begin performing queries.

Charlene also asked for letters of support from the MPAC members as they are required by the current SPE Grant.

9. **Roles of and Responsibilities of MPAC**

Two requirements of the SPE grant are building a capacity plan, and strategic planning. The grant specifically lists the partners who SAPTA needs to have in order to qualify. This committee, while not mandated by the grant, needs to serve as the policy consortium that develops and approves policies that accompany the grant. Planning, developing policy ideas for next legislative system, fulfilling policy requirements of future grants, or working together to help develop policies to comply with Health Care Reform all will be the future responsibility of this group. The federal government is having difficulty defining "prevention" and this group can make important contributions to the national focus on prevention across the disciplines.

Michelle Frye-Spray gave a presentation on future roles as they will be affected by reduced funding and a need for various agencies to work together. She provided a review of the SAMHSA Strategic Prevention Framework. She encouraged all to consider what the role of a multidisciplinary group should be.

Charlene added that we need to recognize our gaps and fill them, identify the variables, and cross-walk with other agencies.

\* 10. **Discussion and Approval of Future Meeting Dates**

Dr. Ira Chasnoff will be speaking on Tuesday, November 15<sup>th</sup> at 10:00 a.m. in the Hearing Room of the Health Division. He would like to address a large audience and the SEW, the MPAC, and all Coalition members are invited as well SAPTA and Health Division staff. The symposium will be video-conferenced with Las Vegas. A flyer will be sent out with more specifics.

It was moved, seconded and carried that the next meeting should be on September 28, 2011.

11. **Public Comment and Discussion**

There were no comments or discussion from the Public.

\* 12. **Adjourn**

It was moved and seconded that the meeting be adjourned. The meeting was adjourned in due form at 2:30 p.m..