MINUTES

of the

Mental Health Planning Advisory Council Executive Committee

meeting on

Wednesday, July 8, 2009

held at

Division of Mental Health and Developmental Services 4126 Technology Way, Second Floor Training Room Carson City, Nevada 89706

1. CALL TO ORDER, ROLL CALL, INTRODUCTIONS

Meeting called to order at 3:13 pm. Roll call done verbally and Tanya completed sign in sheet.

Members present:

- Cooley, Judge Consumer, Vice Chair (via phone)
- Norris, Rene Family Member, Acting Past Vice Chair (via phone)

Members absent:

• Thomas, Alyce –Consumer, Chair (via proxy)

Staff and guests:

• Benitez, Tanya – MHPAC Administrative Assistant

 Mowbray, Roger – Grant Consultant

2. REVIEW AND APPROVE MINUTES FROM PRIOR MHPAC EXECUTIVE COMMITTEE MEETING ON 5/18/09

Minutes were tabled until the next Executive Committee meeting.

3. REVIEW AND APPROVE AUGUST 12, 2009 MHPAC AGENDA

Roger went through the draft agenda for August 12, 2009 meeting. Rene said the section for Rosetta should be open to the floor. Judge Cooley concurred. Rene asked if a condolence card was sent. Judge Cooley agreed that it would be very nice. She said that Rosetta's husband is very aware of the time that she spent on

the Council. Rene asked if the Council can make donations. Roger said that they can not out of the grant money; it would have to be a pass the hat voluntary contribution among the members. Rene asked if it is something they should ask the members of the Council. Judge Cooley suggested asking the family how they are accepting donations. Tanya said in the obituary, Rosetta's wishes are that instead of flowers and things being sent, donations be made to that person's favorite charity in her name. Roger suggested a copy of the obituary be made as part of the back up material for the agenda and send that with the agenda. Roger said the next item is the Legislative update. Tanya said she is awaiting a response from DCFS for this item. Rene said that is a standing item during the Legislative Session that the Council receives updates. Roger is next on the agenda with the review & approval of the Block Grant. Rene asked if this is for 2009/2010 or 2010/2011. Roger said it is for State Fiscal Year 2010. Rene asked if it is the application or the report. Roger said it is the application. Rene asked how the Council can be drawing on money that they have not received yet. Roger said that it is done this way every year because of the difference between the Federal fiscal year and the State fiscal year. The requirement for submitting the application deadline is September 1st. They give you two years to spend the money. The Council is still spending money from the prior year's grant. Rene said that is an item that is normally on the agenda at this time of year. Roger agreed. The next item on the agenda is revisions to the bylaws. Roger went over the proposed changes to the bylaws. Detailed discussion ensued. Roger said what he is hearing is the Executive Committee is proposing adding a section to the bylaws to the membership, that the term of an appointed member is four years. An appointed member is eligible for reappointment. Rene and Judge Cooley said that the Council will send a letter of recommendation for reappointment to the Governor's Office six months prior to term expiration. Roger said the administrative assistant to the Council will maintain a list of members and their appointment terms and six months prior to the end of their term, the list will be submitted to the Office of the Governor. Roger said the next item is the NAMI convention in Reno. Rene asked if this is information that will be given to the members to attend. Roger said it is an agenda request. Tanya went over the request. The next item is establishing a mental health awareness committee. Rene said that is a very good thing because in April the Council is always scrambling to figure out what to do for Mental Health Awareness Month and then they don't do very much. Judge Cooley concurred. The next item is mental health professional shortage area designations in Nevada. Tanya went over the agenda request. Rene and Judge Cooley concurred. Subcommittee updates are the next item on the agenda and is a standing item on the agenda. Rene said she would like to see the aging committee come back to the Council. The next item is Crisis Intervention Team (CIT) training. Roger said Sergeant Dave Tony from Las Vegas Metro Police Department will be presenting. This was requested from Constance some time ago, and it took some coordination of schedules and it had to be in Las Vegas for this officer to appear. The next item is the Nevada Commission on Mental Health and Developmental Services roles, responsibilities, and opportunities to collaborate with the Council. Tanya went over the agenda

request. Rene said there are a number of people on the Council that have questions in regard to the Commission. Judge Cooley asked about the time needed. Roger said he had discussed it with Dr. Kevin Crowe and they can cut it down to about an hour. The final items are public comment; confirm dates of next meeting, and adjournment.

Judge Cooley motion to accept the proposed agenda as discussed. Rene seconded the motion. Rene said from the email proxy received from Tanya for Alyce, her vote is yes on the agenda and bylaw changes.

UNANIMOUS VOICE VOTE: MOTION CARRIED

4. BYLAWS

Discussed and voted on as part of the agenda items.

5. OUT OF STATE TRAVEL REVIEW AND DISCUSSION

Roger went over the budget. He stated that the conferences are place settings and does not mean that only those that are written into the budget can be attended. There is approximately nine thousand dollars budgeted for Council members to attend conferences. Rene confirmed that they do not need to attend the conferences that are listed in the budget. Roger confirmed. Rene said the Council should ask who is interested in attending. Judge Cooley agreed. Rene suggested a standing item on the agenda for conferences. She said that then they can come back and tell the Council about the conference. Rene said the Executive Committee should make the decision as to who will be going. Judge Cooley agreed. Rene said the person who attends the conference should have to present at the next meeting. She said it should be a standing item on the agenda. Judge Cooley said that way; the person knows they will be on the next agenda to give a report on the conference that was attended.

Judge Cooley motioned to add a modification to include the Executive Committee to share the information of asking for volunteers to attend conferences and to report back to the Council. Rene seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

6. PUBLIC COMMENT

None

7. SET DATE AND TOPICS FOR FOLLOW-UP COMMITTEE MEETING

Meeting to be set as needed.

8. ADJOURNMENT

Judge Cooley motioned to adjourn the meeting. Rene seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

Meeting adjourned at 4:34 pm