MINUTES

of the

Mental Health Planning Advisory Council
Executive Committee

meeting on

November 8, 2010

held at

Division of Mental Health & Developmental Services (MHDS)
4126 Technology Way, Second Floor Training Room
Carson City, Nevada 89706

1. CALL TO ORDER, ROLL CALL, INTRODUCTIONS – RENE NORRIS, CHAIR

Rene called the meeting to order at 9:05 am. Verbal roll call completed. Tanya completed the sign-in sheet.

Members Present:

- Norris, Rene – Family Member, Chair (via teleconference in Las Vegas)
- Peterman, Patricia – Family Member (via teleconference in Reno)
- Phinney, Cody – MHDS
- Polakowski, Ann – DCFS

Members Absent:

- Thomas, Alyce – Consumer (excused)

Staff and guests:

- Benitez, Tanya – MHDS/MHPAC Admin. Asst.
- Mowbray, Roger – Grant Writer

2. REVIEW AND APPROVE MINUTES FROM PRIOR MHPAC EXECUTIVE COMMITTEE MEETING ON 9/21/10

Rene asked for comments and/or changes on the minutes from 9/21/2010.

Ann motioned to approve the minutes as written. Patricia seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

3. MEMBERSHIP ISSUES

Rene gave the floor to Roger. Roger said the Council received a copy of the letter terminating Judge Cooley's membership to the Council. He said Mechelle Merrill just received her appointment letter replacing Howard Castle. The Council has one vacancy, which is the position vacated by Judge Cooley. This position is a consumer position. The Nominating Committee will be meeting on December 7th. Roger verified the members of the Nominating Committee. Rene said Judge Cooley was on the Nominating Committee. Roger verified in the bylaws, that the Nominating Committee members are appointed by the Council.

4. UPDATE ON COUNCIL/COMMISSION COLLABORATION

Rene gave the floor to Roger. Roger said they received a report from Dr. Kevin Crowe for the most recent quarter. The activities included the drafting of the annual letter to the Governor. A meeting was held with a representative from the Governor's Office, Kevin Quint, and Dr. Kevin Crowe to discuss the letter. Dr. Crowe also developed an orientation manual for the new Commission members; he has been very involved in the Children's Mental Health State Plan. The Commission does have two committees. The Legislative Committee has identified four primary objectives for the coming session. 1) The Children's Mental Health Plan Bill Draft, 2) Changes to the Nevada Revised Statutes (NRS) – having to do with the Commission's operation, 3) Budget issues, and 4) Respond to other Bill Drafts and open dialogue with other entities. Their next meeting for the adult portion is on 11/19/2010. Roger asked for questions. None asked.

5. BUDGET UPDATE

Rene gave the floor to Roger. Roger said because they did the Block Grant review/defense via video conference, they saved approximately $1700.00. The challenge at this point is on the quarterly meetings. The projection at this time is $1800 more than what was budgeted for in-state travel. Roger has been attempting to get information as to the actual expenditures for the Block Grant for this fiscal year. Unfortunately, there have been some delays due to the budget requirements. Roger met with Cody and reviewed the information he had. He said there will be sufficient monies available to pay for Council members to attend a second day via video conferencing to have Judy come and do the follow-up training. A typical quarterly meeting is now running approximately $800. Roger does not believe it would be worth while to have Judy come to spend an hour during the quarterly meeting. It would be better to have her spend a day. Cody confirmed they are unable to provide numbers at this time, and agreed with Roger regarding the training. No action taken.

6. FOLLOW-UP TRAINING BY NAMHPAC

Rene said she believes inviting others as well is a good idea. She would like the Council to be able to take advantage of as much of Judy's time as possible. Roger said she has blocked January 4, 2011 off. Cody said if the meeting is held before the training, then they will not be able to act upon any of the information given. Ann suggested they change the training to January 4th and have the meeting on January 5th. Roger said the rural monitoring visit is the following week in January. He suggested contacting Judy via teleconference to discuss the items for training.

Patricia motioned to change the quarterly meeting to January 5, 2011. Invite Judy to conduct a follow-up training on the Legislative session on January 4, 2011, and contact Judy to discuss the training information prior to the training. Cody seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

7. REVIEW AND APPROVE AGENDA FOR THE JANUARY 4, 2011 QUARTERLY MEETING

Meeting changed to January 5, 2011. Rene asked if all had reviewed the proposed agenda. Roger asked for clarification on "continue funding peer services"; he believes it came from the meeting in August. Rene asked Tanya for clarification. Tanya said the Council wanted to get more information in regard to the funding peer services and possibly recommending MHDS consider funding the program. Cody confirmed. She believes the discussion was Medicaid is proposing to remove the coverage of the optional service from their budget, so the Council wanted to consider this item as a priority for Block Grant funds to continue. Given the report she provided at the last meeting, would Madam Chair like to request a budget update from the Administrator. Rene asked Tanya to add to the agenda. DCFS as well. Rene said she would like to have something in regard to Legislative update. Will they need an update from Marty or at least some information as to what they should be watching for during the session? This may be something they can do during the training instead. Patricia concurred. Roger said the Commission developed a Legislative Committee that has some authority to interact in between meetings. He suggested the Council do something similar. Roger suggested making legislative update an action item, so they can organize a committee if they would like. He went through the pros and cons. He said the Commission is interested in participating in the training. He suggested some topic that would list it as an action item that would allow the Council to create a committee if that is the will of the Council. Patricia asked if they can have a committee with Commission members on it. Roger said according to the bylaws that any committee of the Council can only be comprised of members of the Council. The committee could be empowered to interact with the Commissions

committee. A joint committee was suggested. Rene said an action item of Legislative topic needs to be added.

Roger said "Addressing unmet needs" is the attempt to get year round input from the Council instead of just at the end. Cody asked if the item can be renamed to Block Grant application review, addressing unmet needs on the agenda. Roger said it may be better to make it more general i.e.: Block Grant application update with an action item. Rene verified that Roger will be including the portion of the Block Grant that they will be discussing in the meeting packet. Roger said the Implementation report will be available at that time also.

Rene asked if they will have a copy of the report from the CMHS Review in June. Cody said she believes it will be ready by then. Rene asked if they know when the Block Grant Conference will be this next year. Roger said they usually set the dates in February or March.

Rene asked if the Commission will be giving an update. Roger said they should be able to participate in the Legislative update. It should be MHDS, DCFS, and the Commission as sub presenters.

Rene requested that a reminder be sent to all to bring their 2011 calendars. Cody verified that item three had been accepted.

Cody motioned to accept the agenda with changes. Ann seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

8. PUBLIC COMMENT

Rene asked for public comment. No public comment made.

9. SET DATE AND TOPICS FOR FOLLOW-UP MEETING

Cody motioned to postpone meeting to a later date. Ann seconded the motion

UNANIMOUS VOICE VOTE: MOTION CARRIED

10. ADJOURNMENT

Ann motioned to adjourn. Cody seconded the motion.

UNANIMOUS VOICE VOTE: MOTION CARRIED

Meeting adjourned at 9:55 am.

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