

State of Nevada  
Department of Health and Human Services · Mental Health and Developmental Services  
**Substance Abuse Prevention and Treatment Agency (SAPTA)**

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**MULTIDISCIPLINARY PREVENTION ADVISORY COMMITTEE (MPAC)  
APPROVED MINUTES**

<b>DATE:</b>	<b>November 30, 2011</b>	
<b>TIME:</b>	<b>1:30 p.m.</b>	<u><i>Video-Conference</i></u>
<b>LOCATION:</b>	Truckee Meadows College Redfield Campus 18600 Wedge Parkway, Room 103 Reno, NV 89511	College of Southern Nevada Cheyenne Campus 3200 E. Cheyenne Ave., Room 2647B Las Vegas, NV 89030

**Committee Members Present**

Brad Greenstein	Director, Foundation for Recovery, Inc
Chuck Bailey proxy for Deborah McBride	SAPTA Health Program Specialist
Jeff Fontaine *	Nevada Association of Counties
John Johansen	Impaired Driving Programs Manager, Nevada Office of Traffic Safety
Judge Cedric Kerns	Las Vegas Municipal Court Regional Justice Center
Michael Bakios	Drug Enforcement Administration
Monty Williams - Chair	Statewide Native American Coalition, Intertribal Council of Nevada
Peter Quigley	Department of Veteran Affairs, So. Nevada
Ron Pierini	Sheriff, Douglas County
Scott Shick	Chief Juvenile Probation Officer, Douglas County
Shirley Hampton proxy for Tom Chase	Nevada Health Centers
Susan Mears	Division of Child & Family Services, Planning & Evaluation Unit
Kim Fahey proxy for Monica Morales	Chronic Diseases, NV Health Division

**Committee Members Absent**

Elizabeth Fildes	Director of Clinical Services, Nevada Tobacco Users' Helpline
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**Ex-Officio Members Present**

Michelle Frye-Spray	T/TA Specialist, GRAA Lead, SCAP's CAPT Western Regional Expert Team
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**SAPTA Staff Present**

Bill Kirby	SAPTA Health Program Specialist
Charlene Herst	SAPTA Prevention Team Supervisor
Charlene Howard	SAPTA Health Program Specialist
Kim Davis	SAPTA Administrative Assistant
Linda Kreeger	SAPTA Health Program Specialist
Meg Matta - Recorder	SAPTA Administrative Assistant

\* **Attended telephonically**

**1. Welcome and Introductions**

Scott Shick stood in until Monty Williams arrived. The meeting was opened in due form at 1:36 p.m. and a quorum was established.

2. **Public Comment and Discussion**

There were no members of the public present.

3. **Approval of MPAC Minutes of September 28, 2011**

It was moved and seconded to approve the minutes of September 28, 2011 with no corrections. Motion carried.

4. **Discussion on Dr. Ira Chasnoff's Presentation**

Charlene Herst presented a report on the presentation and the data on fetal alcohol spectrum disorder (FASD), as well as the screening process used to gather data. Ten thousand women in Nevada have been screened in a little more than three years. Questions designed to determine depression will be added soon. Dr. Chasnoff will be conducting a "Train the Trainers" program in Nevada. The coalitions who are trained can then train the providers in their communities to screen in their practices. The raw and finalized data for Nevada will be made available, which can be compared with the national data from the Children's Research Triangle, or tied to statewide data on infant mortality or other health outcomes.

5. **Discussion on Additional Trainings**

To satisfy deliverables in the SPE Grant, SAPTA is looking to offer additional training, with the aid of our training partners CAPT Western Regional Expert Team (RET) and CASAT, on the issues of alcohol, drugs and prescription drugs. Charlene asked the MPAC members to advise on issues they would like to learn more about. She suggested that the training could be on a myriad of subjects that may focus, for example, on law enforcement or the judicial system, and invited members to share their areas of expertise by giving a presentation. Michelle Frye-Spray is planning to offer a teleconference on early childhood adverse experiences and the affect on substance abuse, a framework for leadership council on prevention, and Heather Larkin's work on establishing a restorative framework on intervention and prevention of adverse childhood experiences. Michelle also informed the members of a webinar on the LGQBT population; and that the CAPT is currently developing webinars to meet the needs of military families and veterans relating to prevention.

6. **Update on the Data Dissemination Database and Contract**

Chuck Bailey reported that SAPTA received three bids in the Request For Proposals (RFP) process and the bids underwent an external review process. Bach Harrison LLC was the selected vendor. They had a strong application; their roster of employees not only included programmers, but also epidemiologists, statisticians, and knowledgeable staff that can go beyond the basic deliverable and assist in guiding the prevention process. Also to their credit, they have an existing infrastructure and a strong history of success in delivering similar data systems to other states. Negotiations were completed on November 8<sup>th</sup>, 2011; the next step is to take the contract to the Board of Examiners on January 10, 2012.

7. **Discussion and Approval on Data Gathering**

Chuck Bailey reported that topics discussed are:

- Enhanced current Nevada data systems to collect, analyze, and report data
- providing cost benefits; aggregating across levels vs. individual site reporting
- Address a potential for developing a new or enhanced electronic system for the collection and analysis of data in real-time

- New plans for quality improvement of technology that embodies an ongoing collaborative, proactive data to evaluate program service delivery, ensuring the program's achievement of desired results and maintain the highest standard of service
- Quality improvement of prevention programs

Structures have been identified which will be put in place to make the data gathering process more successful:

- a. MOU - SAPTA will develop a Memorandum of Understanding to provide clarity for the individual data providers. Charlene Herst asked the members who have existing MOU's for their data collection to share the document with SAPTA to aid in the development of SAPTA's MOU template. We want to be sure to address all the various aspects of data collection and transmittal to ensure that the pieces mesh and nothing is omitted.
- b. Format for Receiving Data - SAPTA will establish where and how the data from the data providers will be transferred, and where it will reside. Decisions will be made on data formats, data storage, effective links and easy retrieval. There is a plan to release bulletins containing snippets of data on a regular basis.

**8. Role of the MPAC as Policy Consortium for the State Prevention Enhancement Grant**

The MPAC members are the oversight committee for the SPE Grant deliverables. They will act as a policy consortium and will be responsible for input and final approval of the plans for the deliverables.

**9. Discussion and Approval of State Prevention Enhancement Grant Deliverables**

- a. Capacity Building / Infrastructure Plan – Planning for gap analysis is a requirement of the SPE. The regional points of contact need to be identified. Native American oversampling and a Veterans' module are two other areas of focus. We are early in the process; the capacity building plan is due to CSAP by the end of December, but it is not required to be implemented at that time.

There are four parts to the capacity building and infrastructure plan:

- Performance evaluation plan
- Data collection analysis
- Coordination of services plan
- Technical assistance plan

Nan Kreher and her team are working on the first two components, and Charlene Herst is working with the CAPT RET and CASAT Training on the second two components. When the four plans are in place, Charlene will send them out to the members for comments or additional comments. The MPAC members are the oversight committee for the SPE Grant deliverables, and will approve the plan. Suggestions on what members' agencies or partner agencies could use would be most helpful.

- b. Strategic Plan – Michael Coop was awarded the contract to be the facilitator for the

strategic planning process. He has begun developing the process for that plan, which is due the end of July 2012. The first step in that process is the stakeholder interviews. The first tier interviews will be followed with town hall meetings, coalition membership and stakeholders meetings at three sites, which would incorporate northern, southern and eastern Nevada sites.

- c. First Tier Stakeholder Interviews – the SEW and the MPAC are the first tier. Attendees were shown the survey of questions that Michael Coop would be asking them to answer. As the policy consortium for the grant, the MPAC members were asked for input on the questionnaire. Michael is looking for high level additional information that needs to be included in the process. He is also looking for any noticeable omissions such as veterans and active military families, LGBTQ communities, Hispanic community, aging populations, early childhood risk factors, etc.

Please send feedback on the survey to Charlene Herst for inclusion in Michael’s final version. Michael will be at the next meeting to discuss the surveys in further detail.

- d. Data Warehouse and Reporting System – SAPTA has two goals, each one carrying similar themes: accountability, accessibility, quality of data and transparency. As we move from a cost-reimbursement model to a service-purchasing model, transparency in data becomes especially important.

The staff programmers, funded by the SPE Grant, will be specifically tasked to develop data warehouse feeds. They will develop multidimensional analytical queries and reporting at aggregated levels and develop a secured web port so data is accessible outside the state infrastructure.

Different levels of security need to be addressed. The epidemiological data available to the public is tied to incoming provider data and the portal needs to be secured with safety zones at aggregated levels.

10. **Presentation of the *Impaired Driving Assessment Report***

Accidents involving distracted drivers have overtaken accidents caused by impaired driving. John Johansen presented the report highlights of the findings of Department of Public Safety Office of Traffic Safety as a result of an in-depth, week-long assessment process. The process resulted in fifteen priority recommendations and sixty-six total recommendations. Specific recommendations included providing current, Nevada specific information on impaired driving; providing drug impairment training for educational professionals (DITEP); including evidence-based strategies in comprehensive prevention programs; and sustaining and enhancing local prevention coalitions. Anyone interested in the full, 110-page report can contact Meg Matta for a copy.

Information for the Statewide Partnership of Coalition’s agenda is that the Office of Traffic Safety is entering a new budget cycle and will release their grant application process in January.

11. **Discussion and Approval of MPAC By-Laws**

Disclosures at the back of the by-laws have not been received from everyone, and those who still have not turned them in were asked to do so. The term “co-chair” was inconsistent with regard to the capitalization. It was moved and seconded to approve the by-laws pending any corrections. The motion carried.

12. **Discussion and Approval of Meeting Dates for 2012 Calendar Year**

It was proposed to make the third Wednesday of every other month the standing meeting schedule with the exception of November, where it will be moved to the fourth Wednesday because of the Thanksgiving holiday. It was moved and seconded to establish the days of January 18; March 21; May 16; July 18; September 19; and November 28 for the 2012 MPAC meetings. Motion carried.

13. **Discussion and Approval of Agenda Items for Next Meeting**

Survey questions

Evidence based programs subcommittee – part of the SPE Grant -- to develop our own state registry for evidence based programs.

14. **Public Comment and Discussion**

No members of the public were present.

15. **Adjournment**

It was moved and seconded to adjourn. The motion carried and the meeting was adjourned at 3:30 p.m.